

# HOTEL RESERVATION FORM

The University of Hong Kong - School of English  
Communication, Medicine, and Ethics  
Hotel Accommodations at Le Meridien Cyberport  
24 to 28 June 2015

I am a registered delegate for the above event. Please reserve the following accommodation:

Daily Rate (Room only)

SMART Room - City and Mountain View at HK\$1,375 nett including 10% service charge per room per night

Daily Rate (with one daily buffet breakfast)

SMART Room - City and Mountain View at HK\$1,430 nett including 10% service charge per room per night inclusive of one daily buffet breakfast at Prompt, L4, from 0630hrs to 1030hrs

Daily Rate (with two daily buffet breakfasts)

SMART Room - City and Mountain View at HK\$1,595 nett including 10% service charge per room per night inclusive of two daily buffet breakfasts at Prompt, L4, from 0630hrs to 1030hrs

*Le* MERIDIEN

Mr/ Ms/ Mrs/ Dr/ Prof Family Name \_\_\_\_\_ First Name \_\_\_\_\_

Passport Number \_\_\_\_\_ Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

Institution/ Organization \_\_\_\_\_

Job Title \_\_\_\_\_

Telephone number \_\_\_\_\_ Facsimile number \_\_\_\_\_

E-mail address \_\_\_\_\_

Business / Home Address \_\_\_\_\_

Check in date/Flight No./Time \_\_\_\_\_

Check out date/Flight No./Time \_\_\_\_\_

Credit Card Type & No. \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Exp date \_\_\_\_\_

*Please advise your special requests, confirmation subjects to hotel's availability.*

\*Room Preference:  Smoking  Non-Smoking  Double bed  Twin bed (2 single beds)

\*Hotel limousine pick up service at additional cost:  HK\$790 per car for one way  
 HK\$1,500 per car for roundtrip

*\*Additional charge at HK\$150 per single way will be applied for service between 01:00 to 05:30hrs*

\* Are you a Starwood Preferred Guest member? Y/N Number \_\_\_\_\_

If not, we will automatically enroll you to be SPG,

Please FAX this form DIRECTLY to: +852 2980 7546

For further assistance, please contact our Assistant Conferences & Events Manager - Ms Tammy Lee

tel: +852 2980 7809 e-mail: tammy.lee@lemeridien.com

For more information of our hotel, please check out [www.lemeridien.com/hongkong](http://www.lemeridien.com/hongkong)

**Terms and Conditions:**

- 1) Special room rate is available to registered delegates of the above event only.
- 2) All reservations must be guaranteed with a credit card.
- 3) Room rates are applicable three (3) days prior and after the event dates based on availability
- 4) Special room rate including 10% service charge & prevailing government tax (currently 0%) per room per night
- 5) 100% cancellation charge applies for any confirmed room bookings
- 6) Penalty charge will be applied for any shorten stay
- 7) All charge will be on guest own account
- 8) Please return this form by 1 June 2015**
- 9) Confirmation is subject to hotel's availability

LE MERIDIEN  
CYBERPORT  
100 CYBERPORT ROAD, HONG KONG

N 22° 15' E 114° 07'