

**HKU Conference Communication, Medicine and Ethics (COMET),
Hong Kong,
25-27 June, 2015**

Hotel Reservation Form (24 – 28 June, 2015)

*The Courtyard by Marriott Hong Kong is pleased to offer a special rate on 24-27 June, 2015 inclusive. Please complete this form and kindly return to us on or before 1 June, 2015 (Monday). For any reservation received after the cut-off day (i.e. 1 June, 2015 (Monday)), both rooms and rates will be subject to availability. The special group rate may be adjusted to our Best Available Rate should all rooms be sold out within the room block held between *The University of Hong Kong – English of School* and the Courtyard by Marriott Hong Kong.
(For Reservations to be made, all fields marked by an asterisk "*" must be filled out.)*

(Circle One) Mr./Ms./Mrs. Surname*: _____ First Name*: _____

Company: _____ Title: _____

Address: _____

Telephone*: _____ Fax Number*: _____

E-mail*: _____ Marriott Rewards No. _____

Arrival Date*: _____ Flight/Time: _____

Departure Date *: _____ Flight/Time: _____

Room Rates extended to this particular function*:

Deluxe Room (King Bed only)

- HK\$1,650* per room, per night (room only)
- HK\$1,760* per room, per night (with 1 daily buffet breakfast)
- HK\$1,870* per room, per night (with 2 daily buffet breakfast)

Deluxe Harbour View Room (King or Twin)

- HK\$1,925* per room, per night (room only)
- HK\$2,035* per room, per night (with 1 daily buffet breakfast)
- HK\$2,145* per room, per night (with 2 daily buffet breakfast)

* The above room rates are inclusive of 10% service charge, applicable to both single and double occupancy and includes complimentary use of high speed internet access (wired/wireless).

Preferred Room Category:

- | | |
|--|--|
| Bed Type | Room Type |
| King bed: <input type="checkbox"/> | Non-smoking room: <input type="checkbox"/> |
| Twin beds** : <input type="checkbox"/> | Smoking room: <input type="checkbox"/> |

Special Request: _____

Check In: after 2:00pm / Check Out: 12:00 noon

**Twin Beds room type is only available for Deluxe Harbour View Rooms

I would like to guarantee my reservation by:

Credit Card Type*: _____

Credit Card Number*: _____

Expiry Date*: _____

Cardholder's Signature* and Name*: _____

CANCELLATION POLICY

Please note a "no show" charge of ONE NIGHT will be automatically charged to guest's credit card, should the guest fail to arrive on the confirmed arrival date. In the event that the guest is a "no show" for the whole reservation period, the hotel will charge the guest's credit card for the entire period.

Any cancellation or amendment is required **before 17:00 hours (HK time) on 5 June 2015 (Friday)** to the scheduled arrival date otherwise the guest will be charged for full duration of stay.

Please arrange Limousine service: (Please select)

(4-seat) at HK\$800 net (1-way) (7-seat) at HK\$900 net (1-way)
Arrival Departure Arrival Departure

The above prices may be changed without prior notice.

To guarantee your reservation, please submit this form by **1 June, 2015 (Monday)** to the:

Sales Department, Courtyard by Marriott Hong Kong
Tel: (852) 3717-8882

Or simply fax it to us at (852) 3717-8288

Or send to the Reservations E-mail:

esther.cheung@courtyard.com

Your reservations will be confirmed (within **48** hours) ONLY when you receive a final confirmation message with the confirmation number from the hotel.